

Community Account Change to signatories

If you wish to make changes to the signatories on your Community Account, all current and any new signatories must complete this form and sign to confirm their approval.

If any signatures are unobtainable please provide a letter of resignation or a signed copy of the minutes of the meeting where the individual's removal was specifically confirmed.

Quick reminders

- ID is required for any new signatories unless they are already a member of the credit union. See Your Personal Information leaflet for more information.
- If an incorporated body, Signatory 1 will be known as the Corporate Representative. If an unincorporated association Signatory 1 will be known as the Designated Representative.
- A minimum of two signatories are required on the account. A maximum of four signatures are permitted.

Organisation Name	Membership No.
Contact details for Signatory 1 in case of query	

Action required (Tick relevant box ✓)				Select Signatory 1 (✓)	Signature*	Date
Name	No Change	Removal	Addition			

*By signing, you are agreeing to all changes noted on the table

Please turn over

Community Account Changes to signatories

All new and existing signatories must complete their details.

Proof of ID

All new signatories need to provide proof of ID unless they are already a member of the credit union.

Existing signatories will not need to provide ID unless their details have changed.

Your Personal Information Leaflet includes a list of acceptable documents for ID.

Trouble providing the correct details?

Please discuss with a member of staff.
We will do what we can to help.



Signatory 1

HEYCU Member number (if any)	
Mr/Mrs/Miss/Ms Surname	
First name	
Middle name(s)	
Address	
Postcode	
Daytime Tel	Mobile
Email address	
National Insurance number	
Date of birth	
Position and time with organisation	
Signature	Date

Signatory 3

HEYCU Member number (if any)	
Mr/Mrs/Miss/Ms Surname	
First name	
Middle name(s)	
Address	
Postcode	
Daytime Tel	Mobile
Email address	
National Insurance number	
Date of birth	
Position and time with organisation	
Signature	Date

Signatory 2

HEYCU Member number (if any)	
Mr/Mrs/Miss/Ms Surname	
First name	
Middle name(s)	
Address	
Postcode	
Daytime Tel	Mobile
Email address	
National Insurance number	
Date of birth	
Position and time with organisation	
Signature	Date

Signatory 4

HEYCU Member number (if any)	
Mr/Mrs/Miss/Ms Surname	
First name	
Middle name(s)	
Address	
Postcode	
Daytime Tel	Mobile
Email address	
National Insurance number	
Date of birth	
Position and time with organisation	
Signature	Date